



SILVER STAR INSURANCE COMPANY LIMITED

Head Office : Silver Star House
5-Bank Square, P.O. Box 2533
Lahore-54000 (PAKISTAN)
PABX : +92-42-3732 4488, 3735 5614
3723 7518, 3723 1449
Telefax : +92-42-3722 9966
E-mail : info@ssic.com.pk
Web : www.ssic.com.pk

By PUCARS & TCS Courier

Ref. # S-1355/16

15th October, 2016

✓
The General Manager
Pakistan Stock Exchange Limited
Stock Exchange Building
Stock Exchange Road
Karachi

Dear Sir,

Re: *Notice of Extraordinary General Meeting*

We enclose a copy of the notice of the Extraordinary General Meeting of Silver Star Insurance Company Limited to be held on Saturday, 5th November, 2016, for circulation to your members.

Yours truly,

Umair Yaseen
Company Secretary

Enclosed as above.

Copy to : ~~The Commissioner~~
Securities and Exchange Commission of Pakistan (SECP), Islamabad



SILVER STAR INSURANCE COMPANY LIMITED

Head Office : Silver Star House
5-Bank Square, P.O. Box 2533
Lahore-54000 (PAKISTAN)
PABX : +92-42-3732 4488, 3735 5614
3723 7518, 3723 144
Telefax : +92-42-3722 9966
E-mail : info@ssic.com.pk
Web : www.ssic.com.pk

Notice of Extraordinary General Meeting Silver Star Insurance Company Limited

Notice is hereby given that an Extraordinary General Meeting of Silver Star Insurance Company Limited will be held on Saturday, 5th November, 2016 at 9:00 a.m. at the Registered and Head Office of the Company at Silver Star House, 5-Bank Square, Lahore, to transact the following ordinary business:

1. To confirm the minutes of the Thirtieth (30th) Annual General Meeting of the Company held on 30th April, 2014.
2. To elect 07 (seven) directors of the Company pursuant to Section 178 of the Companies Ordinance, 1984, for a term of three years commencing from the date of holding of the Extraordinary General Meeting. The previous Board comprised of the following Directors:
 - i. Mr. Muhammad Masood Malik :
 - ii. Mr. Shezada Mazhar :
 - iii. Mr. Fawad Sheikh :
 - iv. Mr. Mudassar Imran :
 - v. Mr. Muhammad Kashif :
 - vi. Syed Kashif Hussain Shah : and
 - vii. Zahir Muhammad Sadiq

By Order of the Board


Umair Yaseen
Company Secretary

15th October, 2016
Lahore

NOTES:

Book Closure:

The register of members and the share transfer books of the Company will remain closed from Saturday, 29th October, 2016 to Saturday, 5th November, 2016 (both days inclusive).



SILVER STAR INSURANCE COMPANY LIMITED

Head Office : Silver Star House
5-Bank Square, P.O. Box 2533
Lahore-54000 (PAKISTAN)
PABX : +92-42-3732 4488, 3735 5614
3723 7518, 3723 1449
Telefax : +92-42-3722 9966
E-mail : info@ssic.com.pk
Web : www.ssic.com.pk

Participation in the Meeting

Only the person whose names appear in the register of members of the Company as on Friday 28th October, 2016, are entitled to attend, participate in, and vote at the Meeting. A member entitled to attend and vote may appoint another member as proxy to attend and vote on their behalf. Proxies must be received at the Registered Office of the Company not less than 48 hours before the time for holding the Meeting.

Guidelines for CDC Account Holders:

CDC account holders should comply with the following guidelines of the Securities and Exchange Commission of Pakistan (SECP):

A. For Attendance at the Meeting

- a) Individual should be account holder(s) or sub-account holder(s) and their registration details should be uploaded as per CDC regulations and they must establish their identity by presenting their original Computerized National Identity Card (CNIC) or passport at the time of the Meeting.
- b) Corporate entities should at the time of the Meeting, unless provided earlier, produce a certified copy of a resolution of the Board of Directors, or a Power of Attorney bearing the specimen signature of the attorney.

B. For Appointing Proxies

- a) Individual should be account holder(s) or sub-account holder(s) whose registration details should be uploaded as per CDC regulations and their proxy forms must be submitted at the registered office of the Company not less than 48 hours before the time for holding the Meeting.
- b) The proxy form must be attested by two persons whose names, addresses, and CNIC numbers must be mentioned therein.
- c) Attested copies of the CNIC or passport of the beneficial owner and proxy must be furnished along with the form of proxy.
- d) Proxies must produce their original CNIC or passport at the time of the Meeting.

Corporate entities should at the time of the Meeting, unless provided earlier, produce a certified copy of a resolution of Board of Directors, or a Power of Attorney bearing the specimen signature of the attorney.

Sign



SILVER STAR INSURANCE COMPANY LIMITED

Head Office : Silver Star House
5-Bank Square, P.O. Box 2533
Lahore-54000 (PAKISTAN)
PABX : +92-42-3732 4488, 3735 5614
3723 7518, 3723 1449
Telefax : +92-42-3722 9966
E-mail : info@ssic.com.pk
Web : www.ssic.com.pk

Notice of Intention by Persons Seeking to Consent the Election of Directors

Any person who seeks to contest the election of directors shall file at the Registered Office of the Company, not later than fourteen days before the date of the Meeting, a notice of his / her intentions to offer himself / herself for Election of Director in terms of Section 178 (3) of the Companies Ordinance 1984, together with:

- a) Form 28- Consent to act as director prescribed under section 184 of the Companies Ordinance, 1984;
- b) A detailed profile as required under SECP's SRO 25 (1) 2012 January 16, 2012; and
- c) Declaration confirming that;
 - i) He / she is member of the company and in the case of having physical shares will mention folio number and in case of member, who has deposited his / her shares into Central Depository Company of Pakistan Limited ("CDC") will mention Participant ID number and the account number maintained with the member of stock exchange,
 - ii) His / her name is borne in the register of national tax payers (except where he / she is a non-resident) mentioning NTN number,
 - iii) He /she has not defaulted in payment of any loan to a banking company, a DFI or NBFI or being a member of stock exchange has not been declared as a defaulter by that stock exchange,
 - iv) He / she is not ineligible to become a director of a listed company under any applicable laws and regulations,
 - v) He / she is aware of duties and powers as director under the relevant laws, Memorandum & Articles of Association of the company and listing regulations of Pakistan Stock Exchange Limited,
 - vi) He / she is not engaged in the business of brokerage, or is not a spouse of such person or is not a sponsor, director or officer of a corporate brokerage house, and
 - vii) He / she is not serving as a director in more than seven (7) listed companies including this company excluding directorship in listed subsidiaries of listed holding companies.

Notice to Members Who Have Not Provided CNIC Copies

As directed by the SECP through its Circular No. EMD/D-II/Misc./2009-1342 of 4th April 2012, dividend warrants cannot be issued without valid CNICs. In the absence of a member's valid CNIC, the Company will be constrained to withhold dispatch of dividend to such members. Those members who hold shares certificates and have not yet submitted their valid CNICs are advised to submit attested copies of their valid CNIC along with their folio numbers to the Company's Registered Office, Silver Star House, 5-Bank Square, Lahore.



SILVER STAR INSURANCE COMPANY LIMITED

Head Office : Silver Star House
5-Bank Square, P.O. Box 2533
Lahore-54000 (PAKISTAN)
PABX : +92-42-3732 4488, 3735 5614
3723 7518, 3723 1449
Telefax : +92-42-3722 9966
E-mail : info@ssic.com.pk
Web : www.ssic.com.pk

Change of Address and Non-Deduction of Zakat Declaration Form

Members holding share certificates should notify any change in their registered address and, if applicable, submit their non-deduction of Zakat Declaration Form to the Company's Registered Office. Members holding share in CDC / Participants accounts are also requested to update their addresses and, if applicable, submit their non-deduction of Zakat Declaration Form to CDC or their Participants / Stock Brokers.

Sign
Umar

SILVER STAR INSURANCE COMPANY LIMITED

Head Office : Silver Star House
5-Bank Square, P.O. Box 2533
Lahore-54000 (PAKISTAN)
PABX : +92-42-3732 4488, 3735 5614
3723 7518, 3723 1449
Telefax : +92-42-3722 9966
E-mail : info@ssic.com.pk
Web : www.ssic.com.pk

By PUCARS & TCS Courier

Ref. No. 1358 /16

Dated: 15th October, 2016

The General Manager
Karachi Stock Exchange (Guarantee) Ltd.
Stock Exchange Building
Stock Exchange Road
Karachi

Fax No. 92-21- 111-573-329

Subject : **APPROVAL OF DATE & TIME FOR HOLDING THE
NOTICE OF EXTRA ORDINARY GENERAL MEETING**

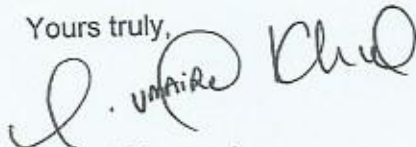
Dear Sir,

We intend to hold an Extra Ordinary General Meeting at 09:00 a.m. on Saturday 05th November, 2016, at Company's Registered & Head Office, Silver Star House, 5 – Bank Square Lahore.

You are requested to kindly accord your approval for the date and time for holding the Meeting

Thanking you,

Yours truly,



(Umair Yaseen)
Company Secretary



SILVER STAR INSURANCE COMPANY LIMITED

Head Office : Silver Star House
5-Bank Square, P.O. Box 2533
Lahore-54000 (PAKISTAN)
PABX : +92-42-3732 4488, 3735 5614
3723 7518, 3723 1449
Telefax : +92-42-3722 9966
E-mail : info@ssic.com.pk
Web : www.ssic.com.pk

Ref. No.S. 1356 /16

Dated: 15th October, 2016.

The General Manager
Karachi Stock Exchange (Guarantee) Ltd.
Stock Exchange Building
Stock Exchange Road
Karachi

Dear Sir,

Subject: DESPATCH OF NOTICE OF EXTRAORDINARY GENERAL MEETING

We are pleased to inform you that the Notice of Extraordinary General Meeting has been dispatched to the Shareholders through the ordinary mail on 15th October, 2016.

Thanking you,

Yours faithfully,

(Umair Yaseen)
Company Secretary

Copy to : Director (Enforcement) , SECP, Islamabad.
Copy to : SECP, Company Registration Office, Lahore Region

NOTICE OF EXTRA ORDINARY GENERAL MEETING



SILVER STAR INSURANCE COMPANY LIMITED

BOOK POST

REGISTERED & HEAD OFFICE:

Silver Star House, 5-Bank Square
P.O. Box 2533, Lahore 54000 (Pakistan)
PABX : +(92-42) 3732 4408, 3735 5614
3723 7618, 3723 1448

Telefax: +(92-42) 3722 9966

E-mail : info@ssic.com.pk

Web : www.ssic.com.pk



**Notice of Extraordinary General Meeting
Silver Star Insurance Company Limited**

Notice is hereby given that an Extraordinary General Meeting of Silver Star Insurance Company Limited will be held on Saturday, 5th November, 2016 at 9:00 a.m. at the Registered and Head Office of the Company at Silver Star House, 5-Bank Square, Lahore, to transact the following ordinary business:

1. To confirm the minutes of the Thirtieth (30th) Annual General Meeting of the Company held on 30th April, 2014.
2. To elect 07 (seven) directors of the Company pursuant to Section 178 of the Companies Ordinance, 1984, for a term of three years commencing from the date of holding of the Extraordinary General Meeting. The previous Board comprised of the following Directors:
 - i. Mr. Muhammad Masood Malik :
 - ii. Mr. Shezada Mazhar :
 - iii. Mr. Fawad Sheikh :
 - iv. Mr. Mudassar Imran :
 - v. Mr. Muhammad Kashif :
 - vi. Syed Kashif Hussain Shah : and
 - vii. Zahir Muhammad Sadiq

By Order of the Board

Umair Yaseen
Company Secretary

15th October, 2016
Lahore

NOTES:

Book Closure:

The register of members and the share transfer books of the Company will remain closed from Saturday, 29th October, 2016 to Saturday, 5th November, 2016 (both days inclusive).

Participation in the Meeting

Only the person whose names appear in the register of members of the Company as on Friday 28th October, 2016, are entitled to attend, participate in, and vote at the Meeting. A member entitled to attend and vote may appoint another member as proxy to attend and vote on their behalf. Proxies must be received at the Registered Office of the Company not less than 48 hours before the time for holding the Meeting.

Guidelines for CDC Account Holders:

CDC account holders should comply with the following guidelines of the Securities and Exchange Commission of Pakistan (SECP):



A. For Attendance at the Meeting

- a) Individual should be account holder(s) or sub-account holder(s) and their registration details should be uploaded as per CDC regulations and they must establish their identity by presenting their original Computerized National Identity Card (CNIC) or passport at the time of the Meeting.
- b) Corporate entities should at the time of the Meeting, unless provided earlier, produce a certified copy of a resolution of the Board of Directors, or a Power of Attorney bearing the specimen signature of the attorney.

B. For Appointing Proxies

- a) Individual should be account holder(s) or sub-account holder(s) whose registration details should be uploaded as per CDC regulations and their proxy forms must be submitted at the registered office of the Company not less than 48 hours before the time for holding the Meeting.
- b) The proxy form must be attested by two persons whose names, addresses, and CNIC numbers must be mentioned therein.
- c) Attested copies of the CNIC or passport of the beneficial owner and proxy must be furnished along with the form of proxy.
- d) Proxies must produce their original CNIC or passport at the time of the Meeting.

Corporate entities should at the time of the Meeting, unless provided earlier, produce a certified copy of a resolution of Board of Directors, or a Power of Attorney bearing the specimen signature of the attorney.

Notice of Intention by Persons Seeking to Consent the Election of Directors

Any person who seeks to contest the election of directors shall file at the Registered Office of the Company, not later than fourteen days before the date of the Meeting, a notice of his / her intentions to offer himself / herself for Election of Director in terms of Section 178 (3) of the Companies Ordinance 1984, together with:

- a) Form 28- Consent to act as director prescribed under section 184 of the Companies Ordinance, 1984;
- b) A detailed profile as required under SECP's SRO 25 (1) 2012 January 16, 2012; and
- c) Declaration confirming that;
 - i) He / she is member of the company and in the case of having physical shares will mention folio number and in case of member, who has deposited his / her shares into Central Depository Company of Pakistan Limited ("CDC") will mention Participant ID number and the account number maintained with the member of stock exchange,
 - ii) His / her name is borne in the register of national tax payers (except where he / she is a non-resident) mentioning NTN number,



- iii) He /she has not defaulted in payment of any loan to a banking company, a DFI or NBFIs or being a member of stock exchange has not been declared as a defaulter by that stock exchange,
- iv) He / she is not ineligible to become a director of a listed company under any applicable laws and regulations,
- v) He / she is aware of duties and powers as director under the relevant laws, Memorandum & Articles of Association of the company and listing regulations of Pakistan Stock Exchange Limited,
- vi) He / she is not engaged in the business of brokerage, or is not a spouse of such person or is not a sponsor, director or officer of a corporate brokerage house, and
- vii) He / she is not serving as a director in more than seven (7) listed companies including this company excluding directorship in listed subsidiaries of listed holding companies.

Notice to Members Who Have Not Provided CNIC Copies

As directed by the SECP through its Circular No. EMD/D-II/Misc./2009-1342 of 4th April 2012, dividend warrants cannot be issued without valid CNICs. In the absence of a member's valid CNIC, the Company will be constrained to withhold dispatch of dividend to such members. Those members who hold shares certificates and have not yet submitted their valid CNICs are advised to submit attested copies of their valid CNIC along with their folio numbers to the Company's Registered Office, Silver Star House, 5-Bank Square, Lahore.

Change of Address and Non-Deduction of Zakat Declaration Form

Members holding share certificates should notify any change in their registered address and, if applicable, submit their non-deduction of Zakat Declaration Form to the Company's Registered Office. Members holding share in CDC / Participants accounts are also requested to update their addresses and, if applicable, submit their non-deduction of Zakat Declaration Form to CDC or their Participants / Stock Brokers.

Form of Proxy

Extra Ordinary General Meeting



I/We _____
of _____
being a member(s) of SILVER STAR INSURANCE COMPANY LIMITED holding _____
Ordinary shares hereby appoint _____
of _____ vide Folio/CDC Account no. _____ or failing
him/her _____ of _____ who is also member of
Silver Star Insurance Company Limited vide Folio / CDC Account no. _____ as may / our proxy
in my / our absence to attend, speak and vote for me / us and on my / our behalf at the Extra Ordinary General
Meeting of the Company to be held on Saturday, 5th November, 2016 at the Company's Registered Office at
Silver Star House, 5-Bank Square, Lahore and at any adjournment thereof.

As witness my / our hand / Seal this _____ day of _____ 2016.

Signed by the said _____

1) Witness

Signature _____

Name _____

Address _____

CNIC. No. _____

OR Passport No. _____

Folio/CDC Account No.

2) Witness

Signature _____

Name _____

Address _____

CNIC. No. _____

OR Passport No. _____

Signature on
Five Rupees Revenue Stamp

This signature should agree with the specimen registered with the Company

Important:

- 1) This Proxy Form, duly completed and signed, must be received at the Registered Office of the Company at Silver Star House, 5-Bank Square, Lahore, not less than 48 hours before the time of holding the meeting
- 2) No person shall act as proxy unless he himself is a member of the Company, except that a corporation may appoint a person who is not a member.
3. If a member appointed more than one proxy and more than one instruments of proxy are deposited by a member with the Company, all such instruments of proxy shall be rendered invalid.

For CDC Account Holders / Corporate Entities:

In addition to the above the following requirements have to be met:

- (i) The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
- (ii) Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
- (iii) The proxy shall produce his original CNIC or original passport at the time of the meeting.
- (iv) In case of corporate entity, the Board of Directors' resolution / power of attorney with specimen signature shall be submitted (unless it has been provided earlier) along with proxy form to the Company

AFFIX
CORRECT
POSTAGE

Silver Star Insurance Company Limited
Registered & Head Office
Silver Star House, 5-Bank Square
P.O. Box 2533,
Lahore 54000 (Pakistan)